

ESTABLISHMENT REGISTER 2019



As presented to Parliament

GOVERNMENT OF KIRIBATI

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IMPORTANT NOTES

1. The Public Service Office (PSO) is the responsible Government agency for coordinating the formulation of the Government Establishment Register (ER) in accordance to the ER Framework. The ER Framework is developed to guide the formulation of the ER over the period of 3 years 2018 - 2020.
2. The ER Framework 2018 – 2020 articulates the following:
 - The ER should be framed in a multiyear period document to align it with KV20, KDP and MSP;
 - There would be a mid-year review mechanism to assess the rate of recruitment for approved new posts;
 - There would be an approved quota allocation for new post annually during the 3 year-timeframe period based on the annual determined recruitment capacity;
 - Based on the multi-year ER framework, Ministries only need to update their annual ER in accordance to their priority list within their allocated quota which will be approved every year;
 - The ER submissions should be based on workforce capacity analysis, in-line with the Government national plan, Ministries strategic plan and other national long-term plans;
 - The ER submissions should promote the trade-off and zero-cost, prioritization, and workforce plan oriented approaches; and
 - The annual ER formulation cycle is a joint decision between the Ministry of Finance and Economic Development and the Public Service Office taking into the account the end of year session of the Parliament.
3. In the summary, posts which have been approved for inclusion in this multi-year are based on Ministries submissions that had been reviewed and analysed by the PSO in accordance to the principles of the ER framework. The total number allocated under the year 2019 shows the total posts which will only be budgeted for in 2019.
4. Procedures for amending current ER annually such as:
 - Creation of new post;
 - Up-grading of post;
 - Abolition of post;
 - Re-prioritizing of post;
 - Freezing of post;
 - Retitling of post;

should follow the mid-year review mechanism where all submissions need to be made to the Public Service Office no later than end of June every year. The Public Service Office would work with the Ministry of Finance and Economic Development for there are any cost implications involved, otherwise the amendment is approved and reflected in the revised ER version which will be formulated every mid-year.

Salary Scale wef 2018

Level	Gross
L19-1	\$ 6,151.60
L19-2	\$ 6,320.60
L19-3	\$ 6,489.60
L18-1	\$ 6,658.60
L18-2	\$ 6,827.60
L18-3	\$ 6,996.60
L17-1	\$ 7,165.60
L17-2	\$ 7,334.60
L17-3	\$ 7,503.60
L16-1	\$ 7,672.60
L16-2	\$ 7,841.60
L16-3	\$ 8,010.60
L15-1	\$ 8,247.20
L15-2	\$ 8,483.80
L15-3	\$ 8,720.40
L15-4	\$ 8,957.00
L14-1	\$ 9,193.60
L14-2	\$ 9,430.20
L14-3	\$ 9,666.80
L14-4	\$ 9,903.40
L13-1	\$ 10,140.00
L13-2	\$ 10,376.60
L13-3	\$ 10,613.20
L13-4	\$ 10,849.80
L12-1	\$ 11,086.40
L12-2	\$ 11,323.00
L12-3	\$ 11,559.60
L12-4	\$ 11,796.20
L11-1	\$ 12,100.40
L11-2	\$ 12,404.60
L11-3	\$ 12,708.80
L11-4	\$ 13,013.00
L10-1	\$ 13,317.20
L10-2	\$ 13,621.40
L10-3	\$ 13,925.60
L10-4	\$ 14,229.80
L9-1	\$ 14,534.00
L9-2	\$ 14,838.20
L9-3	\$ 15,142.40
L9-4	\$ 15,446.60

L8-1	\$ 15,750.80
L8-2	\$ 16,055.00
L7-1	\$ 16,359.20
L7-2	\$ 16,663.40
L6-1	\$ 17,035.20
L6-2	\$ 17,407.00
L5-1	\$ 17,778.80
L5-2	\$ 18,150.60
L4-1	\$ 18,522.40
L4-2	\$ 18,894.20
L3-1	\$ 20,381.40
L2-1	\$ 21,294.00

SUMMARY

DEPARTMENTS	2018			2019			Variance
	Permanent	SNP	Total	Permanent	SNP	Total	
Office of Te Beretitenti	68	0	68	68	0	68	0
Public Service Office	40	2	42	43	2	45	3
Judiciary	83	0	83	89	0	89	6
Kiribati Police Service	433	146	579	457	146	603	24
Public Service Commission	7	0	7	8	0	8	1
Min. of Foreign Affairs & Immigration	55	1	56	59	1	60	4
Ministry of Internal Affairs	160	0	160	138	1	139	-21
Ministry of Environment, Lands & Agricultural Development	199	3	202	202	3	205	3
Maneaba ni Maungatabu	61	0	61	64	0	64	3
Ministry of Commerce, Industry & Cooperatives	82	0	82	87	1	88	6
Kiribati National Audit Office	43	1	44	41	1	42	-2
Office of the Attorney General	29	0	29	29	0	29	0
Ministry of Fisheries & Marine Resources Development	167	5	172	169	5	174	2
Ministry of Health and Medical Services	836	18	854	845	14	859	5
Ministry of Education	1449	57	1506	1446	68	1512	8
Ministry of Information, Communication, Transport & Tourism Development	183	25	208	189	26	215	7
Ministry of Finance & Economic Development	147	0	147	175	0	175	28
Ministry of Infrastructure & Sustainable Energy	196	6	202	195	12	207	5
Ministry of Employment & Human Resource	191	1	192	197	1	198	6

Ministry of Line & Pheonix Islands Development	200	0	200	202	0	202	2
Ministry of Women, Youth & Social Affairs	74	1	75	78	0	78	3
Ministry of Justice	146	0	146	151	0	151	5
Leadership Commission	10	0	10	10	0	10	0
							0
Totals:	4859	266	5125	4942	281	5223	98

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Office of the Beretitenti</u>				
<u>Headquarters</u>				
Beretitenti	Constitutional	1	1	
Secretary to the Cabinet	L2	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Private Secretary	L6-5	1	1	
Assistant IT Specialist	L11-10/9-7	1	0	transferred to PSO
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	2	2	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Driver	L19-18	1	1	
Cleaner	L19-18	2	2	
		14	13	
<u>Accounts Section</u>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	3	3	
		5	5	
<u>Cabinet Secretariat</u>				
Senior Clerk to Cabinet	L6-5	1	1	
Clerk to Cabinet	L10-9/8-7	1	1	
		2	2	
<u>State House</u>				
Superintendent	L10-9/8-7	1	1	
Chef	L11-10/9-7	1	1	
Handyman	L17-16	1	1	
Laundress	L19-18/17-16	1	1	
House-maid	L19-18/17-16	1	1	
Gardener	L19-18/17-16	1	1	
House-keeper	L19-18/17-16	1	1	
Cleaner	L19-18	1	1	
		8	8	
<u>Strategic National Policy Unit</u>				
Director	L3	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Office of the Beretitenti</u>				
Senior Policy Advisor (Strategic)	L6-5/4	1	1	
Senior Policy Advisor (Economic)	L6-5/4	1	1	
Disaster Risk Reduction Officer	L9-7	0	1	transferred from Supernumerary /regraded
Climate Change Coordinator	L9-7	0	1	new post
		3	5	
<u>Kiribati Meteorological Services</u>				
Director Meteorological Services	L4	1	1	
Quality Assurance Officer	L6-5	1	1	
Climate Officer	L9-7	1	1	
IT Specialist	L10/9-7	1	1	
Senior Metrological Officer	L11-10/9-7	1	1	
Climate Officer	L11-10	1	1	
Station Technical Officer	L11-10	1	1	
Forecaster	L11-10	1	1	
Technician	L14-12	1	1	
Assistant Forecaster	L14-12	3	3	
Accounts Officer	L18-15/14-12	1	1	
CliDe Operator	L18-15	1	1	
Meteorological Observer	L18-15	13	13	
Support Officer	L19-18	0	1	retitled from Security Guard
Driver	L19-18	0	1	retitled from Security Guard
Carpenter	L19-18	1	1	
Security Guard	L19-18	2	0	retitled to Driver and Support Officer
Cleaner	L19-18	1	1	
		31	31	
<u>MET Kiritimati Office</u>				
Senior Metrological Observer	L11-10/9-7	1	1	
		1	1	
<u>Communication Unit (Formerly Press Liaising Unit)</u>				
Senior Communication Officer	L6-5	1	1	
Communication Officer	L12-10/9-7	1	1	
		2	2	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Office of the Beretitenti</u>				
<u>Disaster Risk Management Unit</u>				
National Disaster Risk Management Officer	L9-7/6-5	1	1	
		1	1	
<u>Supernumerary Posts</u>				
Disaster Risk Reduction Officer	L6-5	1	0	transferred to SNPD
		1	0	
Total Permanent Posts		68	68	
Total Supernumerary Posts		0	0	
Total		68	68	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Public Service Office				
<u>Policy Development & Support Services</u>				
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Assistant Secretary	L6-5	1	1	
Assistant Secretary	L10-9/8-7	2	2	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	3	1 new post
Driver	L19-18	1	1	
Cleaner	L19-18	1	1	
		11	12	
<u>Planning Unit</u>				
Senior Project & Planning Officer	L6-5	1	1	
Project Officer	L10-9/8-7	0	1	transferred from PSIRD
		1	2	
<u>ICT Division</u>				
Director of ICT	L4	1	1	retitled from Director ITR
Senior Data Management & Research Officer	L6-5	1	0	Transferred to Planning Unit
Senior ICT Officer	L6-5	1	1	
ICT Officer	L10-9/8-7	0	2	formerly Data Management Officer & IT Specialist from MFA
Data Management & Research Officer	L10-9/8-7	1	0	retitled to ICT Officer
Research & Planning Officer	L10-9/8-7	1	0	transferred to Planning Unit
IT Officer	L10-9/8-7	1	0	traded off for new posts
Assistant ICT Officer	L11-10	0	1	new post
ICT Helpdesk Officer	L13-12	0	1	new post
		6	6	
<u>Human Resource Development & Management Center</u>				
Director of HRDM	L4	1	1	
Deputy Director HRDM	L5	1	1	
Senior Human Resource Officer	L6	1	1	
Senior Human Resource Officer	L6	1	1	
Human Resource Officer	L9-7	4	4	
Senior Assistant HR Officer	L12-10	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Public Service Office				
Senior Assistant HR Officer	L12-10	1	1	
Assistant Human Resource Officer	L15-13	1	1	
Assistant Human Resource Officer	L15-13	1	1	
		12	12	
Public Sector Performance & Services Management Section				
Director PSPSM	L4	1	1	
National Customer Service/ Services Delivery Improvement Coordinator	L6-5	1	1	
Senior Public Service Integrity & Corruption Control Officer	L6-5	1	1	
Senior Public Service Inspector	L6-5	1	1	
Public Service Integrity & Corruption Control Officer	L10-9/8-7	1	1	
Public Sector Inspector	L10-9/8-7	3	3	
Complaint Management Officer	L15-13	3	3	
		11	11	
Supernumerary Posts				
Administrative Officer CI 3	L6-5	1	1	
Administrative Officer CI 4	L10-9/8-7	1	1	
		2	2	
Total Permanent Posts		41	43	
Total Supernumerary Posts		2	2	
Total		43	45	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Judiciary				
<u>Headquarters</u>				
Chief Justice	Constitutional	1	1	
Puisne Judge	Constitutional	1	1	
Chief Registrar	L4	1	1	
Deputy Chief Registrar	L6-5	1	1	
Magistrates Class I	L8-7	6	6	
Judicial Development & Public Relations Officer	L9-7/6-5	1	1	
Senior Registrar	L9-7	1	1	
Magistrates Class II	L11-10/9	6	6	
Office Administrative Officer	L11-10	0	1	formerly Registrar
IT Manager	L11-10	0	1	new post
Registrar	L11-10	1	0	retitled to Office Administrative Officer
Senior Court Clerk	L12/11-10	1	2	1 new post
Executive Secretary	L13-12/11-10	1	1	
IT Officer	L13-12	1	1	
Case Manager	L13-12	3	3	
Interpreter	L14-12	3	3	
Courts Technology Officer	L18-16/15-14	2	2	
Registry Clerk	L18-15	0	1	new post
Sheriff	L18-15	1	1	
Driver	L19-18	2	2	
Cleaner	L19-18	2	2	
		35	38	
<u>Accounts Section</u>				
Senior Accountant	L8-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	1	1	
		3	3	
<u>Magistrate Division</u>				
Chief Magistrate	L4	1	1	
Principial Magistrate	L5	2	2	
Senior Magistrate	L6	1	1	
High Court Case Manager	L13-12	1	1	
IT Officer	L14-13	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Judiciary				
Court Clerk	L16-15/14-12	34	36	2 new posts
Court Registry Officer	L18-15	1	1	
Archivist Officer	L18-16	1	1	
Bailiff	L19-18	3	3	
		45	47	
Technical Division				
Judicial Technical Officer	L6-5	0	1	new post
		0	1	
Total Permanent Posts		83	89	
Total Supernumerary Posts		0	0	
Total		83	89	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Kiribati Police Service</u>				
<u>Headquarters</u>				
Commissioner of Police	L3	1	1	
Deputy Commissioner of Police	L4	2	2	
Director of Corporate Services	L4	1	1	
Police Superintendent	L6-5	3	3	
Assist. Superintendent	L8-7	5	6	* 1 new post
OIC Human Resource Management	L9-7	1	1	
Inspector	L10-9	20	21	* 1 new post
OIC Information Technology	L11-10/9-7	1	1	
Public & Media Relations Officer	L12-10/9-7	1	1	
IT Assistant	L12-11	1	1	
Sergeant	L12-11	37	40	* 3 new posts
Police Mechanics	L13-12	3	3	
Constable	L16-15/14-13	301	321	* 20 new posts
Assistant Storeman	L19-18	1	1	
Switchboard Operator	L19-18	5	5	
Police Driver	L19-18	4	4	
Cleaner	L19-18	2	2	
		389	414	
<u>Accounts Section</u>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	4	4	
		6	6	
<u>Civilian Staff</u>				
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	0	transferred to PSC
Registry Clerk/Receptionist	L18-15/14-12	5	5	
		7	6	
<u>Kiritimati Branch</u>				
Assistant Superintendent	L8-7	1	1	
Inspector	L10-9	3	3	
Sergeant	L12-11	2	2	
Constable	L16-15/14-13	25	25	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Kiribati Police Service</u>				
		31	31	
<u>Supernumerary Posts</u>				
Special Sergeant	Special Rate	20	20	
Special Constable	Special Rate	126	126	
		146	146	
Total Permanent Posts		433	457	
Total Supernumerary Posts		146	146	
Total		579	603	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Public Service Commission				
<u>Headquarters</u>				
Chairman	L3	1	1	
Senior Assistant Secretary	L6-5	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	0	1	transferred from Police
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Chauffer	L18-17	1	1	
Cleaner	L19-18	1	1	
		6	7	
<u>Accounts Section</u>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
Total Permanent Posts		7	8	
Total Supernumerary Posts		0	0	
Total		7	8	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Foreign Affairs & Immigration</u>				
<u>Admin., Policy and Supports Services</u>				
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Assistant Secretary	L6-5	1	1	
IT Specialist	L10-9/8-7	1	0	transferred to PSO
Assistant Secretary	L10-9/8-7	1	1	
Protocol Officer	L10-9	1	1	
Coordination & Project Officer	L11-10/9-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Assistant Protocol Officer	L15-14	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Driver	L19-18	1	1	
Cleaner	L19-18	1	1	
		14	13	
<u>Multilateral Affairs</u>				
Director	L4	1	1	
Senior Multilateral Affairs Officer	L6-5	1	1	
Desk Officer	L11-10/9-7	1	1	
		3	3	
<u>Kiribati Permanent Mission to the UN</u>				
Ambassador	L3	1	1	
Deputy Head of Mission	L4	1	1	
First Secretary	L6-5/4	1	1	
Third Secretary	L9-7/6-5	1	1	
Coordination & Project Officer	L11-10/9-7	0	1	new post. Donor funded
Driver	Special Rate	1	1	
		5	6	
<u>Asia Pacific</u>				
Director	L4	1	1	
Deputy Director	L6-5	1	1	
Desk Officer	L11-10/9-7	1	1	
		3	3	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Foreign Affairs & Immigration</u>				
<u>Kiribati Embassy Taiwan</u>				
Ambassador	L3	1	1	
First Secretary	L6-5/4	1	1	
Executive Assistant	Special Rate	1	1	
Driver	Special Rate	1	1	
		4	4	
<u>Kiribati High Commission Fiji</u>				
High Commissioner	L3	1	1	
First Secretary	L6-5/4	1	1	
Student Support Officer	L6	1	1	
Third Secretary	L8-7/6-5	1	1	
Executive Assistant	Special Rate	1	1	
Office Assistant	Special Rate	1	1	
Maid	Special Rate	1	1	
Security Guard	Special Rate	2	3	1 new post
Handyman	Special Rate	1	1	
Driver	Special Rate	1	1	
		11	12	
<u>AP Supernumerary Posts</u>				
Desk Officer Pacific Plan	L11-10/9-7	0	0	
		0	0	
<u>Immigration Services</u>				
Director of Immigration	L4	1	1	
Deputy Director	L6-5	1	1	
Senior Immigration Officer	L9-7	1	1	
Assistant Senior Immigration Officer	L13-12/11-10	2	2	
Passport Officer	L14-12	2	4	2 new posts
Immigration Officer	L15-14	3	3	
Assistant Immigration Officer	L18-15	2	3	1 new posts
		12	15	
<u>Kiritimati Branch</u>				
Immigration Officer	L15-14	2	2	
Assistant Immigration Officer	L18-15	2	2	
		4	4	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Foreign Affairs & Immigration				
Total Permanent Posts		55	59	
Total Supernumerary Posts		1	1	
Total		56	60	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Internal Affairs				
<u>Headquarters</u>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Assistant Secretary	L6-5	1	1	
Human Resource Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	5	5	
Chauffeur	L18-17	1	1	
Driver	L19-18	3	3	
Cleaner	L19-18	2	2	
		19	19	
<u>Accounts Section</u>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	2	2	
		4	4	
<u>ICT Division</u>				
IT Specialist	L10-9/8-7	1	1	
Multimedia Cultural Officer	L12-11/10-9	1	0	transferred to Museum
Help Desk	L13-12	1	1	
		3	2	
<u>Cultural Division</u>				
Director Cultural/ Museum	L4	1	1	
Senior Museum Officer	L6-5	1	1	
Senior Cultural Officer	L6-5	1	1	
Museum Curator Officer	L11-10/9-7	1	1	
ICH Desk Officer	L11-10/9-7	1	1	formerly Culture Officer
Multimedia Officer	L12-11/10-9	0	1	formerly Multimedia Cultural Offer transferred from ICT & retitled
Assistant Museum Officer	L13-12	1	1	
Assistant Cultural Officer	L13-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Internal Affairs				
Security Guard/Caretaker	L19-18	1	1	
Cleaner	L19-18	1	1	
		10	11	
Local Government Section				
Director of Local Government	L4	1	1	
Senior Local Government Internal Auditor	L6-5	1	1	
Senior Local Government Officer	L6-5	1	1	
Senior Urban Management Officer	L6	0	1	new post
Urban Management Officer	L9-7	1	1	
Local Government Officer	L9-7	1	1	
Local Government Auditor	L9-7	2	2	
Island Council Clerk	L9-7	23	23	
Senior Assistant Local Government Internal Auditor	L12-10	3	3	
Senior Assistant Local Gov't Officer	L12-11	1	1	
Assistant Local Gov't Officer	L14-12	2	2	
Assistant Local Government Internal Auditor	L14-12	6	6	
Island Council Treasurer	L14-12	23	0	transferred to MFED
Council Finance Clerk	L19-18	23	23	
		88	66	
Outer Island Maintenance Unit				
Local Government Maintenance Officer	L12-10	0	1	
Assistant Maintenance Officer	L14-12	2	0	traded off for new posts: 1-LGMO & 1-SALGMO
Senior Assistant Local Government Maintenance Officer	L14-12	0	1	formerly Local Government Maintenance Officer
Assistant Maintenance Officer	L19-18/17-16	1	1	
		3	3	
Rural Planning Unit				
Director of Rural Planning	L4	1	1	
Deputy Director	L5	1	1	regraded
Senior Rural Development Officer	L9-7	2	2	
Rural Development Officer	L11-10/9	5	5	
Island Development Officer	L14-12	23	23	
Island Procurement Officer	L18-15	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Internal Affairs				
		33	33	
<u>Supernumerary Posts</u>				
Security Guard/Caretaker	L19-18	0	1	1 new post
		0	1	
Total Permanent Posts		160	138	
Total Supernumerary Posts		0	1	
Total		160	139	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Environment, Lands and Agricultural Development				
<u>Headquarters</u>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior IT Officer	L6-5	1	1	
Senior Assistant Secretary	L6-5	1	1	
Senior Project Officer	L6-5	1	1	
Project Officer	L9-7	2	2	
Assistant Secretary	L10-9/8-7	1	1	
IT Specialist	L10-9	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	3	3	
Chauffeur	L18-17	1	1	
Driver	L19-18	2	2	
Cleaner	L19-18	1	1	
		19	19	
<u>Accounts Section</u>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	3	3	
		5	5	
<u>Agriculture Division</u>				
Director of Agriculture	L4	1	1	
Deputy Director of Agriculture	L5	1	1	
Principal Agricultural Officer	L6	1	1	
Senior Agricultural Officer	L9-7	4	4	
Agricultural Officer	L11-10	6	6	
Assistant Agricultural Officer	L13-12	5	5	
Agricultural Assistant	L16-14	23	23	
Storeman Grade II	L17-16	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Nurseryman	L19-18	22	22	
Security Guard	L19-18	1	0	
Driver	L19-18	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Environment, Lands and Agricultural Development</u>				
Stockman	L19-18	7	8	
Carpenter	L19-18	1	1	
Cleaner	L19-18	2	2	
		77	77	
<u>Accounts Section</u>				
Accounts Officer	L18-15/14-12	2	2	
		2	2	
<u>Kiritimati Branch</u>				
Principal Agriculture Officer	L6	1	1	
Senior Agricultural Officer	L9-7	1	1	
Assistant Agricultural Officer	L13-12	1	1	
Agricultural Assistant	L16-14	1	1	
Security Guard	L19-18	0	1	
Stockman	L19-18	3	2	
Driver	L19-18	1	1	
Nurseryman	L19-18	4	4	
		12	12	
<u>Environment & Conservation Division</u>				
Director of Environment	L4	1	1	
Deputy Director of Environment	L5	1	1	
Program Manager (BCCS)	L6	1	1	formerly Senior Environment Officer
Program Manager (WACMOS)	L6	1	1	formerly Senior Environment Officer
Program Manager (LCS)	L6	1	1	formerly Senior Environment Officer
Program Manager (EMIS)	L6	0	1	new post
Senior Environment Officer (Data Analyst)	L7-6	1	1	
Senior Environmental Officer (Env. Inspector)	L7	1	1	formerly Assistant Senior Environment Officer & regraded
Biodiversity Conservation Officer	L9-7	1	1	
Environment Officer	L9-7	1	0	transferred to Xmas and retitled
Environment Information System Officer	L9-7	1	1	
Climate Change Planning Officer	L11-10/9-7	1	1	
Chemical/Hazardous Waste Management Officer	L11-10/9-7	1	1	formerly Waste Management Officer
Environment Officer	L11-10/9-7	0	1	retitled from Environment Inspector
Env. Impact Assessment Officer	L11-10/9-7	1	0	transferred to Xmas /retitled

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Environment, Lands and Agricultural Development				
Solid Waste Management Officer	L11-10/9-7	1	1	formerly Pollution Control Officer
Environment Awareness Officer	L11-10/9-7	1	1	
Environment Inspector	L11-10/9-7	3	2	1 retitled to Environment Officer
Environment Officer (Biodiversity Conservations)	L11-10	0	1	new post
Assistant Environment Inspector	L11-10	1	1	
Environment Officer (Env. Licensing)	L11-10	1	1	
Assistant Env. Education Officer	L13-12	1	1	
Assistant Impact Assessment Officer	L13-12	1	1	
Assistant Pollution Control Officer	L13-12	1	1	
Multi Office Assistant	L19-18	2	2	
		25	25	
<u>Lands Management Division</u>				
Director of Lands	L4	1	1	
Chief Lands Surveyor	L6-5	1	1	
Chief Land Management Officer	L6-5	1	1	
Chief Lands Planning Officer	L6-5	1	1	
Land Registrar	L11-10/9-7	1	1	
Senior Land Management Officer	L11-10/9-7	1	1	
Senior Land Planning Officer	L11-10/9-7	1	1	
Land Valuer	L11-10/9-7	1	1	
Senior Cartographer	L11-10/9-7	1	1	
Senior Lands Surveyor	L11-10/9-7	1	1	
Land Administrative Officer	L13-12	1	1	
Land Management Officer	L13-12	1	1	
Land Planning Officer	L13-12	2	2	
Deceased Estate Officer	L13-12	1	1	
Cartographer	L13-12	2	2	
Lands Surveyor Grd I	L13-12	3	3	
Lease Payment Officer	L15-14	1	1	
Development Enforcement Officer	L15-14	1	1	
Land Management Receptionist	L15-14	1	1	
Assistant Lands Surveyor	L15-14	4	4	
Storeman Grade II	L17-16	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Survey Field Assistant	L19-18/17-16	6	6	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Environment, Lands and Agricultural Development				
Gardener	L19-18	1	1	
Driver	L19-18	1	1	
Cleaner	L19-18	1	1	
		38	38	
<u>Kiritimati Branch</u>				
Chief Land Management Officer	L6-5	1	1	
Senior Land Surveyor	L11-10/9-7	1	1	
Land Management Liaison Officer	L13-12	1	1	
Lands Surveyor Grd I	L13-12	2	2	
Cartographer	L13-12	1	1	
Land Planning Officer	L13-12	1	1	
Assistant Lands Surveyor	L15-14	1	1	
Land Management Revenue/Registry Clerk	L18-15/14-12	1	1	
Survey Field Assistant	L19-18/17-16	2	2	
Office Cleaner	L19-18	1	1	
		12	12	
<u>Wildlife Unit - Kiritimati</u>				
Assistant Senior Wildlife Officer	L9-7	0	1	transferred from ECD and retitled
Senior Environment Inspector	L9-7	0	1	new post
Wildlife Officer	L11-10/9	1	1	
Assistant Environment Officer	L11-10	0	1	transferred from ECD /retitled from Env. Impact Assessment Officer
Assistant Wildlife Officer	L14-12	3	3	
Wildlife Assistant	L18-15	5	5	
		9	12	
<u>Supernumerary Posts</u>				
Land Commissioner	L9-7	3	3	
		3	3	
Total Permanent Posts		199	202	
Total Supernumerary Posts		3	3	
Total		202	205	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Maneaba ni Maungatabu</u>				
<u>Headquarters</u>				
Speaker	Constitutional	1	1	
Parliament Members	Constitutional	32	32	
Clerk to Parliament	L3	1	1	
Deputy Clerk to Parliament	L6-5	1	1	
Parliamentary Counsel	L6	1	1	
IT Specialist	L9-7	1	1	
Senior Librarian	L10-9/8-7	0	1	new post
Public Education & Outreach Officer	L11-10/9-7	0	1	new post
Hansard Editor	L11-10/9-7	1	1	
IT Assistant	L12-11	1	1	
Office Services Supervisor	L12-11	1	1	
Executive Officer	L13-12/11-10	1	1	
Research and Table Officer	L15-13	1	1	
Librarian	L15-14	1	1	
Transcriber	L15-14	3	3	
Office Services Assistant	L18-15/14-12	1	1	
Chauffeur	L18-17	1	1	
Driver	L19-18	1	1	
Handyman	L19-18	1	1	
Security Guard	L19-18	1	1	
Gardener	L19-18	1	1	
Cleaner	L19-18	3	3	
		55	57	
<u>Accounts Section</u>				
Senior Accountant	L8-7/6-5	0	1	new post
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	2	2	
		3	4	
<u>Parliament Committee</u>				
Committee Secretary	L11-10/9-7	2	2	
Transcriber	L15-14	1	1	
		3	3	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Maneaba ni Maungatabu				
Total Permanent Posts		61	64	
Total Supernumerary Posts		0	0	
Total		61	64	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Commerce, Industry & Cooperatives</u>				
<u>Headquarters</u>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Business Regulatory Specialist	L6-5	1	1	formerly Legal Advisor
Senior Assistant Secretary	L6-5	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	3	3	
Chauffeur	L18-17	1	1	
Driver	L19-18	1	1	
Cleaner	L19-18	2	2	
		15	15	
<u>Accounts Section</u>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	3	3	
		5	5	
<u>ICT & BIU Division</u>				
Senior IT Specialist	L6-5	1	1	
ICT Helpdesk	L13-12	0	1	new post
Assistant Business Information Officer	L13-12	1	1	
Data Entry Officer	L18-15	1	1	
		3	4	
<u>BUSINESS PROMOTION CENTRE</u>				
Director of BPC	L4	1	1	formerly Director of Commerce & Industry
		1	1	
<u>Quality Promotion Division</u>				
Senior Quality Promotion Officer	L6-5	1	1	
Quality Promotion Officer	L11-10/9-7	1	2	1 new post transferred from Business Promotion Division
Assistant Quality Promotion Officer	L15-14/13-12	2	2	
		4	5	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Commerce, Industry & Cooperatives</u>				
<u>Investment Promotion Division</u>				
Senior Investment Promotion Officer	L6-5	1	1	
Industry Promotion Officer	L11-10/9-7	1	0	transferred to IDPD
Investment Promotion Officer (Compliance/Aftercare)	L11-10/9-7	1	1	
Investment Officer (Marketing/Promotion)	L11-10/9-7	0	1	new post
Investment Information Officer	L11-10/9-7	0	1	new post
Assistant Co-operative Promotion Officer	L15-14/13-12	1	1	* transferred from BPD
Assistant Investment Officer	L15-14/13-12	0	1	
Assistant Industry Development Officer	L15-14/13-12	1	0	transferred to IDPD & retitled
Assistant Cooperative Promotion Officer	L15-14/13-12	1	1	* transferred from BPD
Security Guard	L19-18	1	1	
		7	8	
<u>Trade Promotion Division</u>				
Senior Trade Officer	L6-5	1	1	
Trade Officer	L11-10/9-7	2	2	
Assistant Trade Officer	L15-14/13-12	2	2	
		5	5	
<u>Industry Development & Promotion Division</u>				
Senior Industry Officer	L6-5	0	1	transferred from Xmas formerly Senior Business Promotion Officer
Industry Promotion Officer	L11-10/9-7	0	1	transferred from IPD
Assistant Industry Promotion Officer	L15-14/13-12	0	1	transferred from IPD. Formerly Assistant Industry Development Officer
		0	3	
<u>Business Promotion Division</u>				
Senior Business Promotion Officer	L6-5	1	1	
Co-operative Promotion officer	L11-10/9-7	1	1	
Industry Development Officer	L11-10/9-7	1	0	transferred to QPD & retitled
Business Promotion Officer	L11-10/9-7	1	1	
Credit Union Promotion Officer	L11-10/9-7	1	1	
Assistant Business Promotion Officer	L15-14/13-12	1	1	
Assistant Cooperative Promotion Officer	L15-14/13-12	1	0	* transferred to IPD
Assistant Credit Union Promotion Officer	L15-14/13-12	1	1	
Assistant Co-operative Promotion Officer	L15-14/13-12	1	0	transferred to IPD

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Commerce, Industry & Cooperatives</u>				
		9	6	
<u>BUSINESS REGULATORY CENTRE</u>				
Director of BRC	L4	1	1	formerly Director
		1	1	
<u>Consumer Protection Division</u>				
Senior Consumer Protection Officer	L6-5	1	1	
Consumer Protection Officer	L11-10/9-7	1	1	
Metrology Officer	L11-10/9-7	1	1	
Commerce Officer	L11-10/9-7	1	1	
Assistant Consumer Protection Officer	L15-14/13-12	1	1	
Assistant Commerce Officer	L15-14/13-12	1	1	
Assistant Metrology Officer	L15-14/13-12	1	1	
		7	7	
<u>Intellectual Property Division</u>				
Senior Intellectual Property Officer	L6-5	1	1	
Copyright Officer	L11-10/9-7	1	1	
Intellectual Property Officer	L11-10/9-7	1	1	
Assistant Intellectual Property Officer	L15-14/13-12	1	1	
Assistant Copyright Officer	L15-14/13-12	1	1	
		5	5	
<u>Business & Companies Registry & Compliance Division</u>				
Senior Business/Companies Registry & Compliance Officer	L6-5	1	1	formerly Senior Business Registration Officer
Business/Companies Compliance Officer	L11-10/9-7	1	1	formerly Cooperative/ Credit Union Registration Officer
Business/ Company Registry Officer	L11-10/9-7	1	1	formerly Business/ Company Registration Officer
Assistance Business/Companies Compliance Officer	L15-14/13-12	1	1	formerly Assistance Cooperative/Credit Union Registration Officer
Assistance Business/Companies Registry Officer	L15-14/13-12	1	1	formerly Assistance Business/Company Registration Officer
		5	5	
<u>Cooperative & Credit Union Registry & Compliance Division</u>				
Senior Cooperative & Credit Union Registry & Compliance Officer	L6-5	1	1	formerly Senior Business Compliance Officer

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Commerce, Industry & Cooperatives</u>				
Cooperative & Credit Union Compliance Officer	L11-10/9-7	1	1	
Cooperative & Credit Union Registry Officer	L11-10/9-7	1	1	formerly Business Compliance Officer
Assistant Cooperative & Credit Union Registry Officer	L15-14/13-12	1	1	formerly Assistant Business Compliance Officer
Assistant Cooperative & Credit Union Compliance Officer	L15-14/13-12	0	1	reinstated & retitled
		4	5	
<u>Kiritimati Office</u>				
Senior Business Promotion Officer	L6-5	1	0	transferred to IDP and retitled
Business Promotion Officer	L9-7/6-5	1	1	
Assistant Business Information Officer	L13-12	1	1	
Assistant Business Regulatory Officer	L13-12	1	1	
Assistant Business Promotion Officer	L13-12	1	1	
Accounts Officer	L18-15/14-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Driver	L19-18	1	1	
Cleaner	L19-18	1	1	
		9	8	
<u>Business Promotion Section (Kiritimati Office)</u>				
Promotion Officer	L11-10	1	1	
Assistant Promotion Officer	L13-12	1	1	
		2	2	
<u>Business Regulatory Section (Kiritimati Office)</u>				
Regulatory Officer	L11-10	1	1	
Assistant Regulatory Officer	L13-12	1	1	
		2	2	
<u>Supernumerary Posts</u>				
Trade Information Officer	L11-10/9-7	0	1	new post. Project Funded
		0	1	
Total Permanent Posts		84	87	
Total Supernumerary Posts		0	1	
Total		84	88	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Kiribati National Audit Office</u>				
<u>Headquarters</u>				
Auditor General	Constitutional	1	1	
Principal Auditor	L6-5	0	1	new post
Deputy Auditor General	L6-5	1	0	abolished to create new post
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Driver	L19-18	2	2	
Cleaner	L19-18	2	2	
		10	10	
<u>Accounts Unit</u>				
Assistant Accountant	L12-11/10	1	1	
		1	1	
<u>Information Technology Unit</u>				
IT Specialist	L8-7	0	0	
Assistant IT Specialist	L12-11	1	1	
		1	1	
<u>Government/Local Government Unit</u>				
Principal Auditor	L6-5	1	1	
Senior Auditor	L8-7	1	1	
Senior Auditor	L8-7	1	1	
Auditor	L10-9	2	3	formerly Auditor Grade.1 /retitled, 1 new post
Assistant Auditor	L12-11	1	2	formerly Auditor Grade. 2/retitled, 1 new post
Examiner of Accounts	L18-15/14-12	9	8	1 traded off
		15	16	
<u>State Owned Entities Unit</u>				
Principal Auditor	L6-5/4	1	1	
Senior Auditor	L8-7	1	1	
Auditor	L10-9	2	2	
Assistant Auditor	L12-11	2	2	Auditor Grade. 2/retitled
Examiner of Accounts	L18-15/14-12	6	3	3 traded off
		12	9	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Kiribati National Audit Office</u>				
<u>Performance Audit Unit</u>				
Principal Auditor	L6-5	1	1	
Senior Auditor	L8-7	1	1	
Auditor	L10-9	1	1	formerly Auditor Grade.1 /retitled
Assistant Auditor	L12-11	1	1	formerly Auditor Grade. 2/retitled
		4	4	
<u>Supernumerary Posts</u>				
Senior IT Specialist	L6-5	1	1	
		1	1	
Total Permanent Posts		43	41	
Total Supernumerary Posts		1	1	
Total		44	42	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Office of the Attorney General				
<u>Headquarters</u>				
Attorney General	Constitutional	1	1	
Senior State Attorney	L4	6	0	* 4 posts split to new Divisions, *2 posts saving
Assistant Senior State Attorney	L5	4	0	4 posts split to new Divisions
State Attorney	L9-6	10	0	10 posts split to new Divisions
ICT Officer	L9-7	0	1	new post
Executive Assistant	L13-12/11-10	1	1	
Law Revisioner/Librarian	L14-12	1	1	
Accounts Officer	L18-15/14-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Cleaner	L19-18	0	1	new post
Driver	L19-18	1	1	
		27	9	
<u>Drafting Division</u>				
Director of Legislative Drafting (DLD)	L3	0	1	new post
Deputy Director of Legislative Drafting (DDL D)	L4	0	1	formerly Senior State Attorney
Senior Legislative Drafter	L5	0	1	formerly Assistant Senior State Attorney
Assistant Senior Legislative Drafter	L7-6	0	1	formerly State Attorney
Legislative Drafter	L9-6	0	1	formerly State Attorney
		0	5	
<u>Civil Division</u>				
Solicitor General	L3	1	1	
Deputy Solicitor General (Civil Case)	L4	0	1	formerly Senior State Attorney
Deputy Solicitor General (Legal Advise)	L4	0	1	formerly Senior State Attorney
Senior State Attorney	L5	0	4	formerly 2 Assistant State Attorney & 2 State Attorney
Assistant Senior State Attorney	L7-6	0	2	formerly Senior State Attorney
State Attorney	L9-6	0	1	transferred from HQ
		1	10	
<u>Criminal Division</u>				
Director of Public Prosecution (DPP)	L3	1	1	transferred from HQ
Deputy DPP	L4	0	1	formerly Senior State Attorney from HQ

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Office of the Attorney General				
Senior State Attorney	L5	0	1	formerly Assistant Senior State Attorney from HQ
Assistant Senior State Attorney	L7-6	0	1	formerly State Attorney from HQ
State Attorney	L9-6	0	1	formerly State Attorney from HQ
		1	5	
Total Permanent Posts		29	29	
Total Supernumerary Posts		0	0	
Total		29	29	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Fisheries & Marine Resources Development				
<u>Headquarters</u>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Legal Advisor	L6-5	0	1	new post
Senior Assistant Secretary	L6-5	1	1	
Human Resource Officer	L9-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	3	3	
Chauffeur	L18-17	1	1	
Driver	L19-18	2	2	
Cleaner	L19-18	1	1	
		14	15	
<u>Accounts Section</u>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	2	1 new post
Accounts Officer	L18-15/14-12	2	2	
		4	5	
<u>Information Communication Technology (ICT) Unit</u>				
Director of ICT	L4	1	1	
Senior Database & Web Application Developer	L6-5	1	1	
Network Systems Administrator	L10-9/8-7	1	1	
Information Technology Assistant	L13-12	1	1	
		4	4	
<u>Fisheries Division</u>				
Director of Fisheries	L4	1	1	
Principal Fisheries Officer	L5	2	2	
Senior Enforcement Officer	L6	0	1	new post
Senior Fisheries Officer	L6	4	4	
Marine Engineer (Class II)	L9-7	1	1	
Marine Officer (Class II)	L9-7	1	1	
Fisheries Officer	L9-7	5	5	
Assistant Enforcement Officer	L10-9/8-7	0	1	new post

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Fisheries & Marine Resources Development</u>				
Master Fisherman	L11-10	1	1	
Senior Fisheries Assistant	L11-10	11	11	
Field Enforcement Officer	L12-11	0	1	new post
Marine Engineer (Class III)	L15-13	1	1	
Marine Mechanic	L17-14	1	1	
Fisheries Technician	L17/16-15/14-13	17	17	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Fisheries Assistant	L18-15/14-12	18	18	
Data Technician/Librarian	L18-15	1	1	
Driver	L19-18	1	1	
Security Guard	L19-18	3	3	
Cleaner	L19-18	1	1	
		71	74	
<u>Accounts Section</u>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
<u>Te Tia Akawa</u>				
Marine Officer Class III	L11-10	1	0	Reserved Without Provision
Bosun	L13-12	1	0	Reserved Without Provision
Deck Hand	L18-17	2	1	1 Reserved Without Provision
Greaser	L18-17	1	1	
Cook	L19-18	1	0	Reserved Without Provision
		6	2	
<u>Competent Authority Unit</u>				
Director of Competent Authority	L4	1	1	
Principal Verification Officer	L5	2	2	
Senior Verification Officer	L6	2	2	
Verification Officer	L9-7	2	2	
Senior Verification Assistant	L11-10	2	2	
Cleaner	L19-18	1	1	
Driver	L19-18	1	1	
		11	11	
<u>Licensing & Compliance Division</u>				
Director	L4	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Fisheries & Marine Resources Development				
Principal Compliance Officer	L5	1	1	
Principal Licensing Officer	L5	1	1	
Senior Licensing Officer	L6	1	1	
Senior Compliance Officer	L6	1	1	
Compliance Officer	L9-7	1	1	
Licensing Officer	L9-7	1	1	
VMS Officer	L11-10	1	1	
Observer Officer	L11-10	1	1	
Assistant Compliance Officer	L13-12	3	3	
Data Control Officer	L13-12	1	1	
Assistant VDS Officer	L13-12	1	1	
Senior Data Technician	L14-12	1	1	
JV Bursary & Control Officer	L15-14/13-12	1	1	
Observer Bursary & Control Officer	L15-14/13-12	1	1	
Licensing & Database Clerk	L17-14/13-12	1	1	
Fisheries Data Technician	L18-15/14	2	2	
Licencing Registration Clerk	L18-15	1	1	
		21	21	
Geology & Coastal Management Division				
Director of Mineral	L4	1	1	
Principal Mineral Officer (Inshore)	L6-5	1	1	
Principal Mineral Officer (Offshore)	L6-5	1	1	
Senior GIS Analyst	L9-7	1	1	
Inshore Mineral Officer	L9-7	1	1	
Senior Mineral Compliance Officer	L9-7	1	1	
Senior Resource Information Officer	L9-7	1	1	
Offshore Mineral Officer	L9-7	1	1	
Marine Scientific Research Officer	L11-10/9-7	1	1	
Resource Information Officer	L11-10	1	1	
GIS Officer	L13-12	1	1	
Costal Surveyor	L13-12	1	1	
Assistant Resource Information Officer	L15-14	1	1	
		13	13	
Planning & Development Division (PDD)				
Director	L4	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Fisheries & Marine Resources Development				
Principal Economist	L6-5	1	1	
Senior Inshore Economist	L9-7	1	1	
Senior Offshore Economist	L9-7	1	1	
Senior Planning Officer	L9-7	1	1	
Project Officer	L15-14/13-12	3	3	
		8	8	
<u>Kiritimati Branch</u>				
Principal Fisheries Officer	L5	0	1	new post
Senior Fisheries Officer	L6	1	1	
Fisheries Officer	L9-7	1	1	
Senior Fisheries Assistant	L11-10	2	2	
Fisheries Technician	L17/16-15/14-13	5	5	
Accounts Officer	L18-15/14-12	1	1	
Fisheries Assistant	L18-15/14-12	2	2	
Security Guard	L19-18	1	1	
Cleaner	L19-18	1	1	
		14	15	
<u>Supernumerary Posts</u>				
Joint Venture Advisor	Special Rate	1	1	
Fisheries Advisor	Special Rate	1	1	
Sea Cucumber Research Officer	L8	1	1	
Seaweed Research Officer	L8	1	1	
Community Based Fisheries Management Officer	L9-7	1	1	
		5	5	
Total Permanent Posts		167	169	
Total Supernumerary Posts		5	5	
Total		172	174	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Health & Medical Services				
<u>Headquarters</u>				
Minister	Constitutional	1	1	
Director General of Health	L2	0	0	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
IT Specialist	L4	1	1	
Senior Assistant Secretary	L6-5	1	1	
Human Resource Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	2	2	
Assistant IT Specialist	L12-11	1	2	1 new post
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Transport Officer	L15-14	5	5	
Registry Clerk/Receptionist	L18-15/14-12	3	3	
Chauffeur	L18-17	1	1	
Switchboard Operator	L19-18	5	5	
		25	26	
<u>Planning Unit</u>				
Senior Project & Planning Officer	L6-5	0	1	new post
		0	1	
<u>Accounts Section</u>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	2	2	
Accounts Officer	L18-15/14-12	7	7	
		10	10	
<u>Dental Services</u>				
Chief Dental Officer	L4	0	1	reinstated
Oral Surgeon (Specialist)	L5-4	1	1	
General Dental Officer	L6-5	3	3	
Senior Dental Therapist	L8-7	1	1	
Senior Dental Mechanic	L8-7	1	1	
Dental Mechanic	L10-9	2	2	
Dental Therapist	L10-9	2	2	
Dental Hygienist	L16-14	4	4	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Health & Medical Services</u>				
Dental Analyst	L16-14	0	1	new post
Dental Technician	L16-14	3	3	
Receptionist	L18-15	1	1	
Dental Assistant	L18-15	4	4	
		22	24	
<u>Health Information Services</u>				
Chief Health Information Officer	L6-5	1	1	
Senior Health Information Officer	L8-7	1	1	
Health Information Officer	L11-10	1	1	
Medical Coder & Analyst	L14-12	2	2	retitled from Medical Coder
Assistant Medical Record Officer	L16-14	1	1	
Assistant Statistician & Surveillance	L18-15	2	2	
Receptionist	L18-15	3	3	
		11	11	
<u>Hospital Services</u>				
Director of Hospital Services	L3	1	1	
Medical Consultant	L3	7	7	
Deputy Director of Hospital Services	L4	1	1	
Psychiatric Registrar	L9/8-7/6-5/4	2	2	
Med Specialist/Gen. Medical Officer	L9/8-7/6-5/4	31	32	1 new post
Referral Officer	L10-9	1	1	
Medical Intern	L9	11	11	
Assistant Referral Officer	L12	0	1	new post
		54	56	
<u>Laboratory Services</u>				
Chief of Laboratory Services	L4	1	1	
Deputy Chief Director of Laboratory	L5	1	1	
Medical Technologist	L6-5	1	1	
Senior Laboratory Technologist	L8-7	1	1	
Laboratory Technologist	L10-9	1	1	
Laboratory Technician	L12-11	4	4	
Assistant Laboratory Technician	L14-12	9	9	
Laboratory Assistant	L18-15	1	1	
Lab Aid	L19-18	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Health & Medical Services				
		20	20	
<u>Health Promotion Services</u>				
Chief Health Promotion Officer	L6-5	1	1	correction of salary scale
Senior Health Promotion Officer	L10-7	1	1	
Health Promotion Officer	L12-11	4	4	
Graphic Artist	L16-14/13-12	1	1	
Assistant Health Promotion Officer	L18-15/14-13	6	6	
Assistant Graphic Artist	L18-15	1	1	
Printery Assistant	L18-15	1	1	
		15	15	
<u>Public Health Services</u>				
Director of Public Health	L3	1	1	
Public Health Consultant	L3	2	2	
Deputy Director Public Health	L4	1	1	
Public Health Specialist	L4	3	3	
Chief Health Inspector	L6-5	1	1	correction of salary scale
Senior Nutritionist	L6-5	1	1	
Program Manager	L8-7	3	3	
Senior Health Inspector	L8-7	2	2	
Nutritionist	L9-7	1	1	
Social Health Worker	L9-7	1	1	
Health Inspector	L11-10/9	2	2	
Community Nutrition Worker	L14/12-11/10	2	2	
Senior Assistant Health Inspector	L14-12	5	5	
Assistant Health Inspector	L18-15	5	5	
Receptionist	L18-15	1	1	
Community Health Worker	L19-18/17-16	9	9	
Health Assistant/Aide	L19-18	4	4	
		44	44	
<u>Rehabilitation Unit</u>				
Chief Physiotherapist	L6-5	1	1	
Senior Physiotherapist	L8-7	1	1	
Prosthetist	L10-9	3	3	
Physiotherapist	L10-9	2	2	
Orthtist Technician	L14-13	2	2	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Health & Medical Services</u>				
Prothetist Technician	L14-13	1	1	
Physiotherapy Assistant	L18-15	1	2	1 new post
		11	12	
<u>Eye Department</u>				
National Eye Coordinator	L6-5	1	1	
Senior Allied Ophthalmic Personnel	L8-7	3	4	1 new post
Allied Ophthalmic Personnel	L10-9	4	4	
		8	9	
<u>Pharmacy and Medical Services</u>				
Chief Pharmacist	L4	1	1	
Clinical Pharmacist	L6-5	2	2	
Deputy Chief Pharmacist	L6-5	1	1	
Pharmacist	L10-9/8-7	2	2	
Vaccine & Cold Chain Technician	L12-11	0	1	new post
Pharmacy Technician	L13-12/11	2	2	
Medical Procurement Officer	L13-12	1	1	
Assistant Medical Procurement Officer	L15-14	2	2	
Pharmacy Assistant	L15-14	9	9	
Packer	L19-18	2	2	
		22	23	
<u>Medical Imaging Services</u>				
Chief Radiographer	L6-5	1	1	
Senior Radiographer	L9-7	1	1	
Radiographer	L11-10/9-7	3	3	
Assistant Radiographer	L18-14	8	8	
Receptionist	L18-15	1	1	
		14	14	
<u>Biomedical Engineering Department</u>				
Senior Biomedical Engineer	L6-5	1	1	
Biomedical Engineer	L9-7	1	1	
Bio Electrical Technician	L11-10	1	1	
Assistant Bio Electrical Technician	L13-12	1	2	1 new post
		4	5	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Health & Medical Services				
<u>Support Services</u>				
Dietician	L11-10/9-7	1	1	
Leading Hand	L13-12	1	1	
Mechanic	L14-13	1	1	
Head Cook	L16-14	1	1	
Tradesman	L17/16-15/14-13	7	7	
Nursing Aide	L19-15	10	10	
Orderly	L19-18/17-16	26	26	
Incinerator	L19-17	1	1	
Seamstress	L19-17	1	1	
Laundress	L19-17	5	5	
Cook	L19-17	8	8	
Ambulance Operator	L19-17	30	30	
Water Attendant	L19-18	4	4	
		96	96	
<u>Kiritimati Branch</u>				
Medical Consultant	L3	2	2	
Med Specialist/Gen. Medical Officer	L9/8-7/6-5/4	2	2	
Senior Dental Officer	L6-5	1	1	
Principal Nursing Officer	L8-7	1	1	
Pharmacist	L10-9/8-7	1	1	
Physiotherapist	L10-9/8-7	1	1	
Medical Assistant	L10-9	5	5	
Radiographer	L11-10/9-7	1	1	
Health Inspector	L11-10/9	1	1	
Laboratory Technician	L12-11	1	1	
Nursing Officer (Diploma Holder)	L12-11	15	15	
Health Promotion Officer	L12-11	1	1	
Assistant Bio Electrical Technician	L13-12	1	1	
Senior Assistant Health Inspector	L14-12	1	1	
Assistant Laboratory Technician	L14-12	1	2	1 new post
Nursing Officer (Non-Diploma Holder)	L15-13/12-10	5	5	
Pharmacy Assistant	L15-14	1	1	
Dental Hygienist	L16-14	1	1	
Tradesman	L17/16-15/14-13	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Health & Medical Services</u>				
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Assistant Radiographer	L18-14	2	2	
Dental Assistant	L18-15	1	1	
Assistant Health Inspector	L18-15	1	1	
Assistant Statistician	L18-15	1	1	
Laundress/Autociaving	L19-17	1	1	
Ambulance Operator	L19-17	3	3	
Driver	L19-18	1	1	
Cleaner	L19-18	2	2	
		56	57	
<u>Nursing Services</u>				
Director of Nursing	L4	1	1	
Deputy Director of Nursing	L6-5	1	1	
Principal Nursing Officer	L8-7	12	12	
Senior Nursing Officer	L10-9	25	25	
Medical Assistant	L10-9	43	43	
Nursing Officer (Diploma holder)	L12-10	215	215	
Nursing Officer (Non-Diploma holder)	L15-13/12-11	76	76	
		373	373	
<u>Hospital Services - Southern Kiribati Hospital (SKH)</u>				
Specialist O & G	L6-5/4/3	1	1	
Pediatric Doctor	L6-5/4/3	1	1	
General Doctor	L6-5/4/3	1	1	
Surgeon General	L6-5/4/3	1	0	Reserved Without Provision
Anesthetist	L6-5/4/3	1	1	
Senior Dental Officer	L6-5	1	1	
Laboratory Technician	L12-11	1	1	
Pharmacy Technician	L13-12/11	1	1	
Assistant Lab Technician	L14-12	1	1	
Dental Hygienist	L16-14	1	1	
Assistant Radiographer	L18-14	1	1	
		11	10	
<u>Nursing Services - SKH</u>				
Senior Nursing Officer	L10-9	1	1	
Nursing Officer (Diploma holder)	L12-10	18	18	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Health & Medical Services				
Nursing Officer (Non-Diploma holder)	L15-13/12-11	4	4	
		23	23	
<u>Administration - SKH</u>				
Office Assistant	L18-15/14-12	1	1	
Accounts Officer	L18-15/14-12	1	1	
Receptionist	L18-15	1	1	
		3	3	
<u>Support Services - SKH</u>				
Physiotherapist	L10-9/8-7	1	0	Reserved Without Provision
Leading Hand	L13-12	1	1	
Assistant Bio Electrical Technician	L13-12	1	1	
Nursing Aide	L19-15	2	1	1 traded off
Orderly	L19-18/17-16	2	2	
Storeman	L19-17	1	1	
Ambulance Operator	L19-17	1	1	
Cook	L19-17	2	2	
Security Guard	L19-18	3	3	
Power Attendant	L19-18	1	1	
		15	13	
<u>Supernumerary Posts</u>				
NCD Project Manager	L3	1	1	
Medical Consultant	L3	6	2	4 Reserved Without Provision
General Medical Specialists	L4	9	3	6 Reserved Without Provision
NCD Project Assistant	L10-9/8-7	1	1	
Nursing Officer (Diploma)	L12-10	0	7	new posts
		17	14	
Total Permanent Posts		837	845	
Total Supernumerary Posts		17	14	
Total		854	859	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Education				
<u>Headquarters</u>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Director of Education	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Assistant Secretary	L6-5	2	2	
Senior Education Officer	L6-5	1	4	3 reinstated
Human Resource Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	2	2	
Registrar of Teachers	L10-9/8-7	1	1	
District Education Officer	L10/9-7	4	4	
Public Relation Officer	L11-10/9-7	1	1	
Education Officer	L12-7	1	0	merged with other lots, totaled to 11
Education Officer	L12-7	5	11	5 new posts
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Administrative Assistant	L18-15/14-12	1	1	
Database/Switchboard Operator	L18-15/14-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	6	6	
Computer Operator	L18-15	1	1	
Chauffeur	L18-17	1	1	
Driver	L19-18	3	3	
Cleaner	L19-18	2	2	
		39	47	
<u>Accounts Section</u>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	2	2	
Accounts Officer	L18-15/14-12	4	4	
		7	7	
<u>Planning & Policy Division</u>				
Director Planning & Policy	L4	1	1	
Facility Manager	L6-5	1	1	
Senior IT Specialist	L6-5	1	1	
Research Coordinator	L8-7	1	1	
IT Specialist	L10-9/8-7	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Education</u>				
Policy Analyst	L11-10/9-7	1	1	
Project Coordinator	L11-10/9-7	1	1	
Research Assistant	L11-10/9-7	1	1	
Statistics Officer	L12-7	0	1	reinstated
School Maintenance Supervisor	L12-7	2	3	1 new post
Assistant IT/Statistics Officer	L12-7	1	1	
Storeman Grade II	L17-16	2	2	
Computer Operator	L18-15	1	1	
		14	16	
<u>Curriculum Development & Assessment Development</u>				
Director of Curriculum & Assessment	L4	1	1	
Senior Curriculum Development Officer Assessment	L6-5	1	1	
Senior Curriculum Development Officer	L6-5	2	2	
Curriculum Development Officer	L11-10/9-7	8	8	
Assessment Officer	L12-10/9-7	5	5	
Administration Assistant Officer	L15-13/12-11	2	2	
Graphic Artist	L16-14/13-12	1	1	
Accounts Officer	L18-15/14-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Computer Operator	L18-15	1	1	
Curriculum Material Dev. Assistant	L18-15	3	3	
Cleaner	L19-18	2	2	
		29	29	
<u>Kiribati Qualification Agency</u>				
Director KQA	L4	1	1	Reserved Without Provision
Quality Assurance Officer	L6-5	1	1	
		2	2	
<u>Junior Secondary School Division</u>				
JSS Principal	L8-7	24	24	
JSS Deputy Principal	L10-9	18	18	
JSS Teacher	L12-11/10-9	400	387	13 Reserved Without Provision
		442	429	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Education</u>				
<u>KGV & EBS Secondary School</u>				
Principal	L4	1	2	1 for new SSS
Deputy Principal	L6-5	1	2	1 for new SSS
Senior Secondary Teacher	L11-10/9-7	46	64	18 for new SSS
Librarian	L12-11	0	1	for new SSS
Office Manager	L12-11	1	1	
Laboratory Technician	L15-14	1	1	
Caterer	L16-12	1	1	
Head Cook	L16-14	1	2	1 for new SSS
Tradesman	L17/16-15/14-13	2	3	1 for new SSS
Laboratory Assistant	L17-15	1	1	
Matron	L17-15	1	2	1 for new SSS
Warden	L17-15	1	2	1 for new SSS
Office Assisatnt	L18-15/14-12	0	1	for new SSS
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Computer Operator	L18-15	1	1	
Electrician	L18/16-15	1	1	
Cook	L19-17	1	4	3 for new SSS
Kitchen Hand	L19-17	10	12	2 for new SSS
Cleaner	L19-18	0	1	for new SSS
Driver	L19-18	1	1	
Gardener	L19-18	1	1	
Security Guard	L19-18	1	2	1 for new SSS
		75	108	
<u>Accounts Section</u>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
<u>Kiribati Teachers College</u>				
Principal	L4	1	1	
Deputy Principal Teaching /Quality	L6-5	1	1	
Deputy Principal Corporate Services	L6-5	1	1	
Senior Lecturer	L7-6	4	4	
Lecturer	L11-10/9-7	23	23	
Office Manager	L12-11	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Education</u>				
Librarian	L12-11	1	1	
Head Cook	L16-14	1	1	
Tradesman	L17/16-15/14-13	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Computer Operator	L18-15	1	1	
Maintenance Officer	L18-15	1	1	
Kitchen Hand	L19-17	1	1	
Cook	L19-17	1	1	
Driver	L19-18	1	1	
Storeman	L19-18	1	1	
		41	41	
<u>Accounts Section</u>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
<u>Library Section</u>				
Chief Librarian/Archivist	L6-5	1	1	
Senior Librarian	L10-9/8-7	1	1	
School Librarian	L12-11	1	1	
Librarian	L12-11	1	1	
Senior Assistant Librarian	L14-13	2	2	
Computer Operator	L18-15	1	1	
Library Assistant	L18-15	4	4	
Cleaner	L19-18	1	1	
		12	12	
<u>Accounts Section</u>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
<u>Archives Section</u>				
Senior Archivist	L10-9/8-7	1	1	
Archivist	L12-11	1	1	
Assistant Archivist	L14-13	1	1	
Archives Assistant	L18-15	2	2	
		5	5	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Education</u>				
<u>Meleagi Tabai Secondary School</u>				
Principal	L4	1	0	transferred to KGV/EBS
Deputy Principal	L6-5	1	0	transferred to KGV/EBS
Senior Secondary Teacher	L11-10/9-7	18	0	transferred to KGV/EBS
Librarian	L12-11	1	0	transferred to KGV/EBS
Head Cook	L16-14	1	0	transferred to KGV/EBS
Tradesman	L17/16-15/14-13	1	0	transferred to KGV/EBS
Matron	L17-15	1	0	transferred to KGV/EBS
Warden	L17-15	1	0	transferred to KGV/EBS
Office Assistant	L18-15/14-12	1	0	transferred to KGV/EBS
Cook	L19-17	3	0	transferred to KGV/EBS
Kitchen Hand	L19-17	2	0	transferred to KGV/EBS
Cleaner	L19-18	1	0	transferred to KGV/EBS
Security Guard	L19-18	1	0	transferred to KGV/EBS
		33	0	
<u>Accounts Section</u>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
<u>Primary Section</u>				
Island Education Coordinator	L8-7	18	18	
Head Teacher (Grd I)	L9-8	32	32	
Head Teacher (Grd II)	L12-10/9	51	51	
Primary School Teacher	L15-13/12-10	602	602	
		703	703	
<u>Teabike High School</u>				
Principal	L4	1	1	
Deputy Principal	L6-5	1	1	
Senior Secondary Teacher	L11-10/9-7	24	24	
Librarian	L12-11	1	1	
Head Cook	L16-14	1	1	
Tradesman	L17/16-15/14-13	1	1	
Warden	L17-15	1	1	
Matron	L17-15	1	1	
Office Assistant	L18-15/14-12	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Education</u>				
Cook	L19-17	3	3	
Kitchen Hand	L19-17	3	3	
Cleaner	L19-18	1	1	
Security Guard	L19-18	1	1	
		40	40	
<u>Accounts Section</u>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
<u>Early Childhood Care & Education</u>				
Principal School for Children with Special Needs	L9-8	1	1	
Teacher Aides	L19	1	1	
		2	2	
<u>Supernumerary Posts</u>				
Design & Architect	L9-7	0	1	new post
Associate Lecturer (KTC)	L9-7	0	10	new posts
Teacher Assistant Tutor	L9	1	1	
Curriculum Development Officer	L11-10/9-7	9	9	
Head Teacher Grade II	L12-10/9	12	12	
Primary School Teacher	L15-13/12-10	15	15	
Teacher Assistant	L16	20	20	
		57	68	
Total Permanent Posts		1449	1446	
Total Supernumerary Posts		57	68	
Total		1506	1514	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Information, Communication, Transport & Tourism Development				
<u>Headquarters</u>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Sea Transport Regulatory Officer	L6-5	1	1	
Air Transport Regulatory Specialist	L6-5	1	1	
Senior Information Officer	L6-5	1	1	
Senior Assistant Secretary	L6-5	1	1	
Human Resource Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Chauffeur	L18-17	1	1	
Handyman	L19-18	1	1	
Driver	L19-18	1	1	
Cleaner	L19-18	4	4	
		19	19	
<u>Accounts Section</u>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	4	4	
		6	6	
<u>ICT Policy and Development Division</u>				
Director of ICT	L4	1	1	
Senior ICT Officer	L6-5	1	1	
ICT Policy Analyst	L6-5	1	1	
Senior Information Security Analyst	L6-5	0	1	new post
ICT Officer	L10-9/8-7	1	1	
ICT Assistant Specialist	L12-11	2	2	
		6	7	
<u>Research and Development Division</u>				
Director of Research & Development	L4	1	1	
Senior Development Planner	L6-5	1	1	
Development Planner	L9-7	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Information, Communication, Transport & Tourism Development				
Planning Officer	L10-9/8-7	1	1	
		4	4	
<u>Civil Aviation Division</u>				
Director of Aviation	L4	1	1	
Air Worthiness	L5	1	1	
Flight Operations Inspector	L5	0	1	Reinstated
SMS/QMS Manager	L6-5	1	1	
Cabin Safety/ Dangerous Goods Inspector	L6-5	1	1	
Air Navigation & Aerodrome Inspector	L6-5	1	1	
National Coordinator	L11-10/9-7	1	1	
Security Coordinator/Inspector	L11-10/9-7	1	1	
Licensing Officer/Inspector	L11-10/9-7	2	2	
Aviation Information Processing Officer	L18-15/14-12	1	1	formerly Registry Clerk/Receptionist
		10	11	
<u>Airport Services Division</u>				
Deputy Director	L6-5	1	1	
Airport Manager	L9-7	1	1	
Manager Air Traffic Services	L11-10/9-7	1	1	
Airport Electrician	L11-10	1	1	
Assistant Airport Manager	L11-10	1	1	
Flight Service Officer	L13-12	2	2	
Assistant Flight Service Officer	L15-14	4	4	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Aviation Security Officer	L19-17/16-14	3	3	
Airport Security Guard	L19-18	4	4	
Security Guard	L19-18	1	1	
Driver	L19-18	1	1	
		21	21	
<u>Kiritimati Branch</u>				
Airport Manager	L9-7	1	1	
Flight Service Officer	L13-12	1	1	
Assistant Flight Service Officer	L15-14	3	3	
Aviation Security Officer	L19-17/16-14	1	1	
Cassidy Airport Handyman	L19-18	0	1	Driver post reinstated/retitled
Security Guard	L19-18	2	2	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Information, Communication, Transport & Tourism Development				
		8	9	
<u>Fire Department (Tarawa)</u>				
Airport Safety & Security Manager	L9-7	1	1	
Deputy Chief Fire	L11-10	1	1	
Fire Superintendent	L11-10	0	1	RWP Deputy Chief Fire reinstated/retitled
Supervisor (Xmas)	L13-12	1	1	
Senior Mechanics	L13-12	2	2	
Supervisor (Tarawa)	L13-12	1	1	
Fire Fighters / Rescuers	L15-14	14	14	
Assistant Mechanic & Operator	L15-14	2	2	
		22	23	
<u>Government Printery</u>				
Coordinator of Government/ Public Printing	L6-5	1	1	
Printing Superintendent	L9-7	1	1	
Senior Printer	L14-12	4	4	
Storeman Gr.I	L15-14	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Binding Officer	L18-15	5	5	
Computer Operator	L18-15	1	1	
Printer	L18-15	3	3	
Cleaner	L19-18	1	1	
		18	18	
<u>Marine Division</u>				
Director of Marine	L4	1	1	
Marine Auditor	L5	0	1	new post
Coordinator Maritime Safety Information/ Search & Rescue	L6-5	1	1	
Marine Surveyor	L6-5	1	2	1 new post
Marine Officer	L6-5	4	4	
Beaconing Supervisor	L13-12	1	1	
Senior Marine Radio Officer	L14-12	2	2	
Leading Beaconing Hand	L15-14	1	1	
Beaconing Hand	L17-16	2	2	
Ships & Seafarers Clerk	L18-15	2	2	
Marine Radio Officer	L18-15	8	8	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Information, Communication, Transport & Tourism Development				
		23	25	
<u>Accounts Section</u>				
Accounts Officer	L18-15/14-12	1	1	
		1	1	
<u>KIRIBATI POST</u>				
Deputy Director of Postal Services	L6-5	1	1	
Marketing Officer	L9-7	1	1	
Philatelic Supervisor	L10-9	1	1	
Mail Operations Supervisor	L10-9	1	1	
Postal Accountant	L10-9	1	1	
Philatelic Officer	L12-11	1	1	
Postal Officer	L12-11	4	4	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Assistant Postal Officer	L18-15/14-12	14	15	1 retitled from Assistant Philatelic Officer
Assistant Philatelic Officer	L18-15	1	0	retitled to Assistant Postal Officer/upgraded
Driver	L19-18	1	1	
		27	27	
<u>Tourism Unit</u>				
Director of Tourism	L4	1	1	
Principal Tourism Officer	L5	2	2	
Senior Tourism Officer	L6	4	4	
Tourism Officer	L11-10/9-7	7	7	
Assistant Tourism Officer	L15-14/13-12	3	3	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
		18	18	
<u>Supernumerary Posts</u>				
Deputy Secretary	L4	0	1	new post
Airport Security Supervisor	L13-12	2	2	
Aviation Security Officer	L19-17/16-14	16	16	
Cleaner (Bonriki Airport)	L19-18	6	6	
Cleaner (Xmas Airport)	L19-18	1	1	
		25	26	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Information, Communication, Transport & Tourism Development				
Total Permanent Posts		183	189	
Total Supernumerary Posts		25	26	
Total		208	215	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Finance & Economic Development				
<u>Headquarters</u>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Human Resource Manager	L6-5	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	5	5	
Chauffeur	L18-17	1	1	
Security Guard	L19-18	4	4	
Driver	L19-18	3	3	
Cleaner	L19-18	4	4	
		24	24	
<u>Accounts Section</u>				
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	1	1	
		2	2	
<u>Accounting Division</u>				
Accountant General	L3	1	1	
Deputy Accountant General	L4	2	2	
Senior Accountant	L8-7/6-5	4	6	2 new posts
Copra Fund Management Officer	L10-9/8	1	1	
Accountant	L10-9/8	7	9	2 new posts
Assistant Copra Fund Management Officer	L12-11/10	2	2	
Assistant Accountant	L12-11/10	8	8	
Island Council Treasurer	L14-12	0	23	transferred from MIA
Accounts Officer	L18-15/14-12	27	27	
		52	79	
<u>Internal Audit Division</u>				
Senior Internal Auditor	L6-5	1	1	
Internal Auditor	L11-10/9-7	4	4	
Assistant Internal Auditor	L13-12	1	1	
		6	6	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Finance & Economic Development				
<u>Central Procurement Office</u>				
Chief Procurement Officer	L5	1	1	
Procurement Officer	L10-9/8-7	1	1	
		2	2	
<u>National Economic Planning Office</u>				
Director of Planning and Statistics	L3	1	1	
Deputy Director	L4	0	1	new post
Senior Sector Economist	L6-5	4	4	regraded
Sector Economist	L11-10/9-7	10	10	
		15	16	
<u>Statistic Office</u>				
Republic Statistician	L4	1	1	
Deputy Republic Statistician	L9-7/6-5	2	2	
Statistician	L11-10	2	2	
Assistant Statistician	L13-12	1	1	
Statistic Officer	L18-16/15-14	0	7	retitled from Statistic Clerk
Statistic Clerk	L18-16/15-14	8	1	7 retitled to Statistics Officer
		14	14	
<u>Taxation Division</u>				
Commissioner of Taxes	L4	1	1	
Deputy Commissioner of Taxes	L6-5	1	1	
Team Leader	L9-7	4	4	
Senior Compliance Officer	L11-10	4	4	
Compliance Officer	L13-12	4	4	
VAT Assesor	L17-14	6	6	
Assistant Compliance Officer	L17-14	6	6	
		26	26	
<u>Information Technology Services Division</u>				
Director of ICT	L4	1	1	
IT Specialist	L6-5	1	1	
Assistant IT Specialist	L11-10/9-7	2	2	
IT HelpDesk	L13-12	2	2	
		6	6	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Finance & Economic Development				
Total Permanent Posts		147	175	
Total Supernumerary Posts		0	0	
Total		147	175	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Infrastructure & Sustainable Energy				
<u>Headquarters</u>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Assistant Secretary	L6-5	1	1	
Human Resource Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	4	4	
Chauffeur	L18-17	1	1	
Driver	L19-18	1	1	
Nippon Causeway Toll Collector	L19-18	5	0	transferred to Supernumerary posts
Nippon Causeway Cleaner	L19-18	2	2	
VP Cleaner	L19-18	1	0	transferred to MWYSSA with provisions
Cleaner	L19-18	2	2	
		24	18	
<u>Accounts Section</u>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	6	6	
		8	8	
<u>ICT Unit</u>				
Senior Information Technology Officer	L6-5	1	1	formerly under HQ
Public Relations Officer	L11-10	0	1	transferred from Water/Sanitation
Assistant IT Specialist	L12-11	1	1	formerly under HQ
		2	3	
<u>Department of Engineering</u>				
Director of Engineering Services	L3	1	1	
		1	1	
<u>Quality Control & Inspection Unit</u>				
Quality Control Specialist	L5	1	1	
Quality Engineer	L6-5	0	1	new post
Structural Engineer	L6	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Infrastructure & Sustainable Energy</u>				
Construction Engineer	L6	1	1	
Geotechnical Engineer	L9-7	1	1	
Electrical Engineer	L9-7	0	1	new post
Infrastructure Inspector	L9-7	2	2	
Assistant Infrastructure Inspector	L11-10/9-7	3	3	
Residential Construction Inspector	L11-10/9-7	1	1	
		10	12	
<u>Civil Engineering Section</u>				
Senior Civil Engineer	L5	1	1	
Civil Engineer	L6	1	1	
Coastal Engineer	L9-7	1	1	
Engineering Surveyor	L9-7	0	1	new post
Transport Engineer	L9-7	1	1	
Coastal Foreman	L11-10	1	1	
Mechanical Foreman (Heavy Plants)	L11-10	1	1	
Transport Foreman	L11-10	1	1	
Civil Draftman	L13-12	2	2	formerly Assistant Draftsman
Coastal Leading Hand	L13-12	1	1	
Transport Leading Hand	L13-12	1	1	
Civil Estimator	L13-12	2	2	formerly Assistant Estimator
Mechanical Leading Hand	L13-12	1	1	
Heavy Plant Operator	L16-15	3	4	1 RWP reinstated
Mechanical Tradesman	L17/16-15/14-13	3	3	
Transport Tradesman	L17/16-15/14-13	2	2	
Coastal Tradesman	L17/16-15/14-13	2	2	
Civil Storeman	L18-17	1	1	
Plant Operator	L18-17	4	4	
Time-Keeper	L19-18	1	1	
Coastal Maintenance Worker	L19-18	3	3	
Cleaner	L19-18	1	1	
Transport Maintenance Worker	L19-18	3	3	
Driver	L19-18	2	2	
		39	41	
<u>Building & Furnishing (Construction Section)</u>				
Senior Building Engineer	L5	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Infrastructure & Sustainable Energy</u>				
Building Engineer	L6	1	1	
Building Assessor	L9-7	2	2	
Plumbing Foreman	L11-10	1	1	
Masonry Foreman	L11-10	1	1	
Joinery Foreman	L11-10	1	1	
Carpentry Foreman	L11-10	1	1	
Masonry Leading Hand	L13-12	1	1	
Tile/ Glazing Leading Hand	L13-12	1	1	
Carpentry Leading Hand	L13-12	1	1	
Painting Leading Hand	L13-12	1	1	
Plumbing Leading Hand	L13-12	1	1	
Joinery Tradesman	L17/16-15/14-13	4	4	
Tile/ Glazing Tradesman	L17/16-15/14-13	4	4	
Plumbing Tradesman	L17/16-15/14-13	4	4	
Carpentry Tradesman	L17/16-15/14-13	4	4	
Masonry Tradesman	L17/16-15/14-13	4	4	
Painting Tradesman	L17/16-15/14-13	4	4	
Security Guard	L19-18	3	0	outsourced
Driver	L19-18	3	3	
Cleaner	L19-18	4	4	
		47	44	
<u>Building & Furnishing (Joinery Section)</u>				
Furnishing Assessor	L9-7	1	1	
Tile/ Glazing Forman	L11-10	1	1	
Painting/ Decoration Foreman	L11-10	1	1	
Joinery Leading Hand	L13-12	1	1	
Mechanist Leading Hand	L13-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
		6	6	
<u>Energy Department</u>				
Energy Planner	L5	1	1	
Conventional Energy Planner	L6	1	1	
Energy Economist	L6	1	1	
Rural Energy Planner	L6	1	1	
Urban Energy Planner	L6	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Infrastructure & Sustainable Energy</u>				
Rural Energy Engineer	L11-10/9-7	1	1	
Assistant Energy Economist	L11-10/9-7	1	1	
Urban Energy Engineer	L11-10/9-7	1	1	
Energy Supervisor	L11-10	1	1	
Energy Technician Tradesman	L15-14	3	3	
		12	12	
<u>Architectural Services</u>				
Senior Architect	L5	1	1	
Architect	L6	0	1	reinstated
Senior Draughtsman	L9-7	1	1	
Draughtsman	17-14/13-12/11-10	3	4	1 reinstated
		5	7	
<u>Cost Planning Services</u>				
Senior Cost Engineer	L5	1	1	
Cost Engineer	L6	1	1	
Senior Estimator	L9-7	1	1	
Estimator	17-14/13-12/11-10	3	4	1 RWP reinstated
		6	7	
<u>Project Unit</u>				
Senior Project Officer	L6-5	0	1	new post reinstated & transferred from HQ
		0	1	
<u>Water & Sanitation Engineering Services</u>				
Senior Water and Sanitation Engineer	L5	1	1	
Hydro Geologist	L6	1	1	
Sanitation Engineer	L6	1	1	
Water Engineer	L6	2	2	
Water / Sanitation Monitoring Officer	L9-7	1	1	
Assistant Water Engineer	L9-7	1	1	
Sanitation Foreman	L11-10	1	1	
Public Relations Officer	L11-10	1	0	transferred to ICT Unit
Water / Sanitation Foreman	L11-10	1	1	
Water Technician	L18-15	6	6	
Outer Island Water Technician	L18-17	20	20	
		36	35	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Infrastructure & Sustainable Energy				
<u>Supernumerary Posts</u>				
Local TA	L7	1	1	
Transport Engineer	L9-7	0	1	RWP reinstated
Local Material Specialist	L9-7	1	1	
Nippon Causeway Toll Collector	L19-18	0	5	Transferred from HQ
Civil Engineer Advisor	Special Rate	1	1	
Architect Advisor	Special Rate	1	1	
Senior Water Engineer Advisor	Special Rate	1	1	
Draughtsman Advisor	Special Rate	1	1	
		6	12	
Total Permanent Posts		196	195	
Total Supernumerary Posts		6	12	
Total		202	207	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Employment & Human Resource				
<u>Headquarters</u>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
IT Manager	L6-5	1	1	
Senior Assistant Secretary	L6-5	1	1	
Human Resource	L9-7	1	1	
IT Assistant Specialist	L12-11	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Chauffeur	L18-17	1	1	
Driver	L19-18	1	1	
Cleaner	L19-18	1	1	
		14	14	
<u>Accounts Section</u>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	1	1	
		3	3	
<u>Marine Training Centre</u>				
Captain Superintendent	Special Rate	1	1	
Deputy Captain Superintendent	L6-5	1	1	
Chief Marine Officer	L6-5	1	1	
Chief Caterer	L6-5	1	1	
Chief Fisheries Officer	L6-5	1	1	
Maritime Administration Officer	L6-5	1	1	
Marine Engineer (Class I)	L6-5	2	2	
Nautical Officer Training Instructor	L6-5	1	1	
Seafarer's Doctor	Special Rate	1	1	
Engineering Officer Training Instructor	L6-5	1	1	
Senior Fishing Skipper	L8-7	1	1	
Commercial Fishing Instructor	L9-7	1	1	
SURC - Seamanship	L9-7	1	1	
BSTC Instructor	L9-7	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Employment & Human Resource				
Engineering Instructor	L9-7	1	1	
Marine Officer (Class II)	L9-7	3	3	
Marine Engineer (Class II)	L9-7	6	6	
Marine Instructor (Class I)	L9-7	5	5	
Information Technology Technician	L10-9/8-7	1	1	
Senior Instructor (Marine)	L11-9	1	1	
Senior Instructor (Japanese Language)	L11-9	1	1	
Senior Instructor (Fishing)	L11-9	1	1	
Senior Instructor (Engineering)	L11-9	1	1	
Laboratory Technician	L11-10/9-7	1	1	
X-ray Technician	L11-10/9-7	1	1	
Electrician	L11-10	2	2	
English Teacher	L11-10	2	2	
Marine Instructor (Class II)	L11-10	2	2	
Office Manager	L12-11	1	1	
Leading Cook/Caterer	L12-11	1	1	
Catering Instructor	L13-12	3	3	
Assistant Instructor (Fishing)	L13-12	1	1	
Assistant Instructor (Engineering)	L13-12	1	1	
Assistant Instructor (Marine)	L13-12	1	1	
Hospitality Instructor	L13-12	1	1	
Assistant Instructor (Japanese Language)	L13-12	1	1	
First Aid Instructor	L13-12	2	2	
Marine Engineer (Class III)	L13-12	3	3	
Marine Instructor (Class III)	L13-12	4	4	
Clinic Receptionist	Special Rate	1	1	
Medical Nurse	Special Rate	1	1	
Storeman Gr.I	L15-14	2	2	
Tradesman	L17/16-15/14-13	2	2	
Storeman Grade II	L17-16	3	3	
Librarian	L18-15/14-12	1	1	
Accounts Officer	L18-15/14-12	2	2	
Registry Clerk/Receptionist	L18-15/14-12	3	3	
Cook (from FTC)	L18-15	2	2	
Computer Operator	L18-15	2	2	
Cook	L18-15	2	2	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Employment & Human Resource				
Laundress	L19-18	3	3	
		86	86	
<u>Labour Division</u>				
Director of Labour	L4	1	1	
Registrar	L5	0	0	
OSH Policy Officer	L6-5	1	1	
Senior Labour Policy Officer	L6-5	1	1	
Senior Labour Officer	L6-5	2	2	
OSH Inspector	L10/9-7	2	2	
Labour Officer	L10/9-7	6	7	1 new post
Assistant Labour Officer	L13-12	6	7	1 new post
Computer Operator	L18-15	1	1	
		20	22	
<u>Kiribati Institute of Technology</u>				
Director	L4	1	1	
Deputy Director (Quality)	L6-5	1	1	
Registrar	L6-5	1	1	
Deputy Director (Teaching & Learning)	L6-5	1	1	
Head of School	L9-7	3	3	
IT Senior Technician	L9-7	1	1	
Lecturer Plumbing	L11-10/9-7	2	2	
Lecturer Employability Skills	L11-10/9-7	1	1	
Lecturer Community Service	L11-10/9-7	2	2	
Lecturer	L11-10/9-7	17	17	
Lecturer (English Language)	L11-10/9-7	1	1	
Librarian	L12-11	1	1	
IT Technician	L14-12	1	1	
Workshop Technician	L15-13	2	2	
Administration Assistant	L18-15/14-11	4	4	
Security Guard	L19-18	2	2	
Janitor	L19-18	1	1	
Messenger/Cleaner	L19-18	1	1	
Driver	L19-18	2	2	
		45	45	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Employment & Human Resource				
<u>Accounts Section</u>				
Account Officer	L18-15/14-12	1	1	
		1	1	
<u>School of Nursing & Health</u>				
Deputy Director	L6-5	1	1	
Head of School	L9-7	0	1	reinstated
Clinical Facilitator	L11-10/9-7	1	1	
Lecturer	L11-10/9-7	12	12	
IT Technician	L14-12	1	1	
Laboratory Assistant	L17-15	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	2	
Accounts Officer	L18-15/14-12	1	1	
Library Assistant	L18-15	1	1	
Driver	L19-18	1	1	
Janitor	L19-18	1	1	
		22	23	
<u>Kiritimati Branch</u>				
Lecturer (KIT Xmas)	L11-10/9-7	0	3	new posts
		0	3	
<u>Supernumerary Posts</u>				
Technical Assistant	Special Rate	1	1	
		1	1	
Total Permanent Posts		191	197	
Total Supernumerary Posts		1	1	
Total		192	198	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Line & Phoenix Islands Development				
<u>Headquarters</u>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Assistant Secretary	L6-5	1	1	
Human Resource Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Registry Clerk/Receptionist	L18-15/14-12	2	4	2 new posts
Chauffeur	L18-17	1	1	
Assistant Protocol & Communications Officer	L19-15	1	1	
Cleaner	L19-18	3	3	
Driver	L19-18	2	2	
Security Guard	L19-18	1	1	
Handyman	L19-18	2	2	
		20	22	
<u>Accounts Section</u>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer	L18-15/14-12	10	10	
		12	12	
<u>Information Technology Unit</u>				
Information Technology Manager	L4	1	1	
Information Technology Specialist	L10-9/8-7	1	1	
Information Technology Assistant	L18-15/14-12	1	1	
		3	3	
<u>Development Planning Unit</u>				
Chief Resource Economist	L4	1	1	
Senior Resource Economist	L6-5	1	1	
Resource Economist	L11-10/9-7	1	1	
Project Monitoring Officer	L13-12	1	1	
		4	4	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Line & Phoenix Islands Development</u>				
<u>Linnix Agency Office (Tarawa)</u>				
Senior Assistant Secretary	L6-5	1	1	
Account Officer	L18-15/14-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Handyman	L19-18	1	1	
		4	4	
<u>Construction & Joinery Section</u>				
Construction Engineer	L6-5	1	1	
Construction Superintendent	L9-7	2	2	
Foreman	L11-10	3	3	
Leading Hand	L13-12	3	3	
Tradesman - Painter	L17/16-15/14-13	4	4	
Tradesman - Carpenter	L17/16-15/14-13	21	21	
Storeman Grade II	L17-16	1	1	
Time-keeper	L18-15	1	1	
Storeman Grade III	L19-18	1	1	
Driver	L19-18	2	2	
Labourer - Carpenter	L19-18	9	9	
		48	48	
<u>Civil & Technical Section</u>				
Civil Engineer	L6-5	1	1	
Civil Superintendent	L9-7	1	1	formerly Assistant Civil Engineer
Draughtsman	L11-10	1	1	
Estimator	L11-10	1	1	
Foreman	L11-10	1	1	
Assistant Draughtsman	L13-12	1	1	formerly Assistant Estimator
Leading Hand	L13-12	1	1	
Tally Clerk	L14-13	1	1	
Driver	L19-18	2	2	
		10	10	
<u>Water and Sanitation Division</u>				
Water and Sanitation Engineer	L6-5	1	1	
Assistant Water and Sanitation Engineer	L9-7	1	1	
Foreman	L11-10	1	1	
Leading Hand	L13-12	2	2	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Line & Phoenix Islands Development</u>				
Tradesman	L17/16-15/14-13	22	22	
Revenue Officer	L17-16/15-14	1	1	regraded
Mechanic	L17-16	1	1	
Storeman Grade II	L17-16	1	1	
Clerical Time Keeper	L18-15	1	1	
		31	31	
<u>Energy Planning Division</u>				
Energy Planner	L6-5	1	1	
Superintendent (Power)	L9-7	1	1	
Superintendent	L9-7	1	1	
Foreman	L11-10	1	1	
Foreman	L11-10	1	1	
Leading Hand	L13-12	1	1	
Leading Hand	L13-12	2	2	
Tradesman	L17/16-15/14-13	2	2	
Tradesman	L17/16-15/14-13	4	4	
Storeman	L17-16	1	1	
Machanic	L17-16	1	1	
Storeman Grade II	L17-16	1	1	
Meter Reader	L18-15	2	2	
Driver	L19-18	1	1	
Electrical Assistant	L19-18	3	3	
Power Operator	L19-18	14	14	formerly Power Attendant
		37	37	
<u>Housing Division</u>				
Housing Technical Superintendent	L9-7	2	2	formerly Housing Superintendent
Senior Housing Officer	L13-12/11-10	1	1	
Tradesman	L17/16-15/14-13	1	1	
Housing Officer	L18-15	1	1	
Driver	L19-18	1	1	
		6	6	
<u>Solar Salt</u>				
Supervisor	L11-10/9-7	1	1	
Marketing/ Quality Control Officer	L11-10	1	1	
Assistant Supervisor	L16-15/14-12	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Line & Phoenix Islands Development				
Production Officer	L19-18	3	3	formerly Labourer
		6	6	
Heavy Machinery & Mechanical Division				
Mechanical Engineer	L6-5	1	1	
Mechanical Superintendent	L9-7	1	1	
Mechanical Foreman	L11-10	1	1	
Stock Control Supervisor	L13-12	1	1	
Leading Hand	L13-12	1	1	
Plants Operator	L16-15	3	0	retitled to Heavy Plant Operator
Heavy Plants Operator	L16-15	1	4	3 former Plants Operator
Mechanics	L17-16/15-13	5	5	
Mechanical Tradesman	L17/16-15/14-13	1	1	
Assistant Storeman	L18-15	1	1	
Civil Plant Operator	L18-17	1	1	
Tyreman	L19-17	1	1	
Cleaner/ Runner	L19-18	1	1	
		19	19	
Total Permanent Posts		200	202	
Total Supernumerary Posts		0	0	
Total		200	202	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Women, Youth, Sports and Social Affairs				
<u>Headquarters</u>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Assistant Secretary	L6-5	1	1	
Senior Planning & Project Officer	L6-5	0	1	new post
Assistant Secretary	L10-9/8-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Administrative/ Social Welfare Officer	L15-13/12-11	23	23	
Registry Clerk/Receptionist	L18-15/14-12	1	2	1 transferred from S/Welfare Div.
Chauffeur	L18-17	1	1	
Cleaner	L19-18	0	1	transferred from S/Services
Driver	L19-18	0	2	1 transferred from S/Welfare & 1 from Supports Serv.
VP Cleaner	L19-18	0	1	transferrd from MISE
		32	38	
<u>Accounts Section</u>				
Senior Accountant	L8-7/6-5	1	1	
Accountant	L10-9/8	1	1	
Accounts Officer - Project	L18-15/14-12	1	1	
Accounts Officer	L18-15/14-12	1	1	
		4	4	
<u>Support Services</u>				
Driver	L19-18	1	0	transferred to HQ
Cleaner	L19-18	1	0	transferred to HQ
		2	0	
<u>Women Development Division</u>				
Principal Women's Development Officer	L6-5/4	1	1	
National Coordinator - ESGBV	L9-7	1	1	
Senior Women's Development Officer	L9-7	1	1	
Domestic Violence Officer	L12-10	1	1	
Women's Economic Empowerment Officer	L13-12/11-10	1	1	
Outer Island Liason Officer	L14-12	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Ministry of Women, Youth, Sports and Social Affairs				
		6	6	
<u>Social Welfare Division</u>				
Principal Social Welfare Officer	L6-5/4	1	1	
Counsellor	L10-9	0	1	1 new post
Student Social Support Officer	L15-14/13-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	0	transferred to HQ
Driver	L19-18	1	0	transferred to HQ
		4	3	
<u>Welfare and Counselling Unit</u>				
Senior Counsellor Officer	L9-7	1	1	
Senior Social Welfare Officer	L9-7	1	1	
Welfare Officer	L13-12/11-10	3	3	
		5	5	
<u>Informations & Public Relations Unit</u>				
IT Manager	L6-5/4	1	1	formerly Principal Information/ Public Relations Officer
Research & Social Data Analyst	L9-7	1	1	formerly Social Data Analyst
IT Specialist	L10-9/8-7	1	1	
		3	3	
<u>Sports Development Unit</u>				
Principal Sports Development Adviser	L9-7	1	1	retitled /regrading not supported
Sports Development Adviser	L13-12/11-10	1	1	formerly Sports Liaison Officer/ regrading not supported
Community Sports Engagement Officer	L15-13	1	1	
Performance Sports Development Officer	L15-13	1	1	
Sport Complex Caretaker	L19-18	1	0	retitled to Assistant Sports Development Officer
Assistant Sports Development Officer	L19-18	0	2	formerly Sport Complex Caretaker and Stadium Caretaker
Stadium Caretaker	L19-18	1	0	retitled to Assistant Sports Development Officer
		6	6	
<u>Youth Development Division</u>				
Principal Youth Officer	L6-5/4	1	1	
Senior Youth Development Officer	L9-7	1	1	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Women, Youth, Sports and Social Affairs</u>				
Youth Officer	L13-12/11-10	2	2	
		4	4	
<u>NGO Development Unit</u>				
Senior NGO Development Officer	L6-5	1	1	
NGO Programme Officer	L13-12/11-10	1	1	
		2	2	
<u>Elderly</u>				
Social Protection Coordinator	L9-7	1	1	
Elderly Fund Officer	L15-14	1	1	
		2	2	
<u>Disability Division</u>				
Principal Disability Inclusion Officer	L6-5	1	1	formerly Senior Disability Officer
Disability Officer	L11-10/9-7	1	1	Funded by DFAT
Disability Inclusion Officer	L11-10/9-7	0	1	new post
		2	3	
<u>Kiritimati</u>				
Welfare Officer	L13-12/11-10	1	1	
Administrative/Social Welfare Officer	L15-13/12-11	1	1	
		2	2	
Total Permanent Posts		74	78	
Total Supernumerary Posts		0	0	
Total		74	78	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Justice</u>				
<u>Administration and Policy Department</u>				
Minister	Constitutional	1	1	
Secretary	L3	1	1	
Deputy Secretary	L4	1	1	
Senior Accountant	L8-7/6-5	1	1	
Human Resource Officer	L9-7	1	1	
Assistant Secretary	L10-9/8-7	1	1	
Accountant	L10-9/8	1	1	
Senior Law Revisioner	L11-10/9-7	1	1	
Office Manager	L12-11	1	1	
Executive Assistant	L13-12/11-10	1	1	
Law Revisioner	L14-12	3	3	
Registry Clerk	L18-15/14-12	1	2	1 new post for OPL Xmas
Chauffeur	L18-17	1	1	
Driver	L19-18	2	2	
Cleaner	L19-18	1	1	
		18	19	
<u>Customs Administration & Enforcement Department</u>				
Comptroller of Customs	L4	1	1	
Deputy Comptroller of Customs	L6-5	1	1	
Principal Customs Officer	L9-7	4	4	
Senior Customs Officer	L11-10	3	4	1 new posts
Customs Officer	L13-12	7	7	
Assistant Customs Officer	L17-14	13	13	
Accounts Clerk	L18-15/14-12	1	1	
Cashier	L18-15/14-12	1	1	
Registry Clerk/Receptionist	L18-15/14-12	1	1	
Driver	L19-18	1	1	
Cleaner	L19-18	2	2	
Security Guard	L19-18	2	2	
		37	38	
<u>Office of the Superintendent</u>				
Superintendent of Prison	L6-5	1	0	traded off
Assistant Superintendent	L8-7	2	2	
Inspector	L10-9	1	2	1 new post

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Justice</u>				
Sergeant	L12-11	3	4	1 transferred from Xmas, formerly Senior Head Warder
Correctional Officer	L16-15/14-13	40	40	
		47	48	
<u>Office of the Registrar General</u>				
Registrar	L6-5	1	1	
Deputy Registrar	L11-10/9-7	1	1	
Vital Statistician	L11-10/9-7	1	1	
Senior Registration Officer	L12-11	1	2	1 new post, formerly Data Entry & Verifier
Accounts Officer	L18-15/14-12	1	1	
Registration Clerk	L18-15/14-12	6	6	
Registration Clerk (Kiritimati)	L18-15	2	2	formerly Registry Clerk/Receptionist retitled to Registration Clerk for Kiritimati.
Cleaner	L19-18	1	1	
		14	15	
<u>Human Right Division</u>				
Director of Human Right	L6-5/4	1	1	formerly Principal Human Right Officer
Human Right Officer	L9-7	3	3	
Assistant Human Right Officer	L13-12	0	1	new posts
		4	5	
<u>Office of the People's Lawyer</u>				
People's Lawyer	L3	1	1	
Deputy People's Lawyer	L4	1	1	
Senior Assistant People's Lawyer	L5	1	1	
Assistant People's Lawyer	L9-6	4	5	1 de-reserved
Paralegal	L10	4	4	
Office Manager	L12-11	1	1	
IT Officer	L13-12	1	1	
Law Librarian	L14-12	1	1	
Law Clerk	L18-15/14-12	3	3	
Account Officer	L18-15/14-12	1	1	
Driver	L19-18	1	1	
Cleaner	L19-18	1	1	
		20	21	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
<u>Ministry of Justice</u>				
<u>Information Technology Division</u>				
IT Specialist	L9-7/6-5	1	1	
IT Helpdesk	L13-12	2	2	
		3	3	
<u>Citizenship Unit</u>				
Citizen Officer	L13-12	1	1	
		1	1	
<u>Election Unit</u>				
Senior Election Officer	L6-5/4	1	1	
		1	1	
<u>Kiritimati</u>				
Sergeant	L12-11	1	0	transferred to Tarawa, formerly Senior Head Water;
		1	0	
Total Permanent Posts		146	151	
Total Supernumerary Posts		0	0	
Total		146	151	

ESTABLISHMENT REGISTER

Post Title	Scale	Establishment		Notes
		2018	2019	
Leadership Commission				
<u>Headquarter</u>				
Chairperson	L3	1	1	
Commissioners	L4	2	2	
Secretary	L6-5	1	1	formerly CEO
Office Manager	L12-11	1	1	
Excutive Assistant	L13-12/11-10	1	1	
Information & Data Officer	L13-12/11-10	1	1	formerly Registry Clerk /regraded
Account Officer	L18-15/14-12	1	1	
Chauffer	L18-17	1	1	
Cleaner	L19-18	1	1	
		10	10	
Total Permanent Posts		10	10	
Total Supernumerary Posts		0	0	
Total		10	10	

Grand Total	5127	5223	
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